



2022 Fee & Payment Policy at Studio 23

Please see below for our updated Fee & Payment Policy:

- The enrolment fee (\$50 per child or \$70 per family) must be paid upon enrolment or your enrolment will not be processed.
- All accounts from the previous year/term must be settled prior to the commencement of the term. Enrolments will not be accepted if invoices are outstanding.
- If you are a new student to STUDIO 23 wishing to trial a class, we will happily refund your enrolment fee if you do not wish to continue after your trial.
- Term Invoices will be generated and emailed prior to the start of the term.
- **You will have 14 days to pay your invoice. If payment has not been received after the 14 days, a late fee will occur. Payments made 7 – 10 days late will incur a 10% late fee and payments made 10 or more days late will incur a 20% late fee.**
- If an extension is needed, the request is to be made to the studio prior to the due date otherwise the late fee will apply.
- Term Fees/Costume Deposits **are under no circumstances refundable**. Students are encouraged to attend make-up lessons for lessons that are missed. If your child will not be participating in this year's concert, please let us know prior to the start of Term 1.
- The party week fee is part of your Term 4 fees and is non-refundable. This covers a special trophy, food for the party and our ongoing overheads such as rent and wages.
- Term fees are non-refundable in the case of a lockdown, in which Zoom classes occur for 4 weeks or less.
- If the studio is placed into a compulsory lockdown, 4 weeks of term fees will be used to cover the cost of 5 weeks of online classes. The remaining weeks will be held in credit for each family.
- Whilst you are invoiced for the term, we understand everyone's circumstances are different and would like to accommodate everyone as much as we can. If you would like to set up a payment plan for your fees, please contact Miss Nicole directly.
- Methods of payment: EFT & Direct Debit

Although all care is taken to ensure your invoices are correct, with hundreds of studio families, I can have incorrect classes or make a mistake. I greatly appreciate it when you let me know ASAP and I can amend it straight away.

For any queries regarding fees and payments, please contact me directly.

Thank you for your cooperation and understanding.

Miss Nicole
Head of Accounts
studio23invoicing@gmail.com
0452 509 223